

Minutes

Club Cruceros Board Meeting May 10, 2022

1. Call to Order - Call to order at 4:01 by Commodore, Steve Brenner
2. Attendance - Board members present: Commodore, Steve Brenner; Vice Commodore (via Zoom), Doug Monroe; Secretary, Sue Bell; Director-at-Large, Linda Keigher; Director-at-Large, Tom Murray; Director-at-Large, Mary Jo Hood;

Others in attendance - Jeff - Bulletin Board Maintenance, Cindy Espinosa (via Zoom) -

Board members absent: Treasurer, Kimberley Lafferty-Stonier; Past Commodore, Teri Hagen.

We have a quorum
3. Recognitions and Opening Remarks – Steve made positive comments about the Pancake Breakfast
4. Minutes – Steve noted that last meetings minutes had been posted on the bulletin board and suggested that they be accepted as posted. Bob Walker moved to make the motion to accept the minutes as posted and Tom Murray seconded the motion. The motion was carried unanimously
5. Reports & Comments - Board
 - a. Commodore - Steve read a thank you letter from a group of Canadian whale researchers expressing their appreciation of the assistance they received from our club in getting a boat and captain to do some research on identification of individual whales and observing their habitat and reproductive habits. The letter will be posted to the bulletin board.
 - b. Keys - After the meeting at the end of May, Steve will hand over his keys to Bob Walker for the summer. He reviewed the list of keys and who has them. The list will be included as an attachment to this set of minutes. There was some discussion about the location of one set of keys, but it was resolved by a call from Cindy Espinosa.
 - c. Vice Commodore - Doug has now had a conversation with previous commodore and has sorted out the transition in his role. He will be replacing the inventory spreadsheets to help bring things up to date and clarify what we currently have

in stock. He says we should see significant progress by September. Doug passed on complements to new Secretary on her work.

- d. Rear Commodore - Bob - none
- e. Past Commodore - absent
- f. Secretary - after each meeting, when the minutes are sent out, a blank agenda will also be sent out to request input for the next agenda. Then a reminder email will be sent 5 days before the next scheduled meeting to allow time for publication. Steve mentioned that we need to add the Charities Committee to the standard agenda template.
- g. Treasurer - Steve Brenner presented the report for Kimberley - The Annual Financial report has been produced and it was then reviewed by a committee of Rich Boren (business owner) and Mike Dever (retired accountant) - while the review has been completed the report is not yet been received. Preliminary feedback says that the numbers all seemed to match. Well done all.

6. Reports and Comments – Committee Chairs

- a. Events - Linda - Pancake breakfast - we were a little slow in delivering the pancakes, but will warm the panini presses up earlier to avoid this problem next time. We sold 61 breakfast tickets for a profit of \$5545 pesos. Steve added that there were lots of compliments about the quality of the food and that the pancakes were hot. Sue complemented Linda's organization and her immediate analysis of the areas of successes and areas in need for improvement.

There was some conversation about potential ideas for further events in the fall, such as the Monday night Madness dinners, which have been very effective in the past.

Steve suggested that we need to talk to the marina and propose adding some power to the Marina to help avoid problems with power that often occur when we have events.

There was a question about whether SOPs have been written up for the different kinds of events we have They have been done and updated.

- b. Bulletin & Notice Boards – Compliments all around to Jeff on how good the bulletin boards look and how well organized they are. Jeff did identify that the list of guidelines for what can be posted keeps disappearing. He is working on how to stop that from happening.
- c. Club House - Steve spent some time cleaning out the club house. In the process he discovered a number of things:

There was an old laptop in a drawer of the filing cabinet that doesn't appear to work. He has suggested we donate it to FANLAP. It was agreed that this makes sense as it is likely it was an old donation that never got moved.

A collection of Crayons were also found in the filing cabinet. These will be moved to the games area.

We have at least a 10 year supply of dry erase markers and sticky labels. No more should be bought.

We do need to purchase some hanging folder labels and post-it notes.

In the club office we have movies, books, tool box, and file cabinet. The locker has been moved to the bodega, but there are many other things that don't really belong there, such as blankets and pillows. The space has been used like a drop-off space for charity items. We need to put up a sign saying that the club house is not a drop-off location, items should be brought to the Marina office where they will be distributed.

Steve also pointed out that there is an official Give Away Table where items that people want to get rid of but that may be of use to others can be left. It was suggested that this table needs to be better labeled as people are using the book return box for this purpose. Jeff offered to make an announcement on the NET to help educate people about where to donate.

Mary Jo mentioned that things that are put on the table are not always going to other cruisers. It was briefly discussed and noted that anything placed on the table may be taken by anyone who might need it as there are many people in greater. There was concern expressed that we don't want people taking things from the table and then being sold.

- d. Coffee Hour - We are looking for a regular Coffee Host/Hostess for Wednesdays. Thanks to Mary Jo, who is helping out in the meantime. If we can't find more volunteers we may have to cut back on the number of days we offer coffee.
- e. VHF Net - It would be a good idea to announce on channel 16 each morning at 5 minutes before 8 that the Cruisers' NET will begin on Channel 22 at 8 am so that new visitors can find it more easily.
- f. Health & Welfare - Cindy has not yet had a chance to go look for wheelchair and crutches at the Segundas. She will do that this weekend.
- g. Hurricane Response –
- h. Medical & Emergency Equipment -

- i. Vista Room – There are new sign-in sheets available at the front door. The website calendar for the room is being kept up by Steve and Teri. Steve will post a sign that anyone who wants to book the room over the summer can email him and he will book it.
- j. Membership – Ray sent a message to Steve to say that there were 5 new members, 10 renewals, and 35 reminders for expiring memberships in May. We currently have 410 active members.
- k. Nominations & Elections - Steve is going to go hard at this in the fall to help generate a new slate of potential members for the spring election of officers.
- l. Fleet Captain & Veleros de Baja Sailboat Racing -
- m. Charity committee - Bob mentioned his involvement in the charities committee and some ideas he has for how the committee might be able to enhance donations from American sources using some fund raising platforms. He also mentioned the intention to establish a more robust vetting process. Sherri is going to schedule meeting via zoom soon. She is still looking for more members.

7. Old Business

- a. Mail deliveries to club box - Steve has shredded all of the mail that was older than one year. Steve pointed out that now that the Marina office is accepting mail for anyone in the Marina, it may make sense to cancel our Post Box. There was some discussion. It doesn't cost us anything, but someone needs to go and collect it twice a month and put it in our mail box here on site. It is the mailing address for the Club and there are a few people who still receive mail at that address, so we will hang onto it.
- b. Bylaws available in website - Patsy has changed the website so that the by-laws are a quick link on the side bar.
- c. Smoking at the clubhouse area - there is a lot less smoking now as people have been talking about it more publicly. Steve has put up some day-glow orange signs to say that it is a no smoking area. We will still enforce it as necessary when there are lots of people in the area.
- d. New map of moorings. Alan on Baja Magic is working on a new drawing of the mapping of where the appropriate areas are for mooring with coordinates when possible to try to get people to anchor where they should.

8. New Business

- a. VHF NET - There is some concern about self promotion of businesses on the VHF NET. There is a rule about no commercial ads on the the NET. There is one person in particular who offends by promoting himself frequently during any time he is on the NET. We will address this again in the fall. We need to have some clear guidelines for acceptable use. Once per time you are on the NET would be acceptable.

Mary Jo suggested we have a section of the NET that a is a What's going on in La Paz segment to promote entertainment, events, and other such things. Steve will take that to Rich and have him write a new script.

9. Upcoming Meetings:

- a. Next General Meeting: May 25, 2022, 4 p.m. Vista Room
- b. Next Board Meeting: October 18. 2022 4pm Vista Room

Linda suggested an ice cream social in association with the meeting or to hold it at a restaurant where people might stay and have dinner afterwards to generate more attendance, but it was decided to make the first meeting just a standard meeting at the Vista Room.

10. Adjournment - Steve stated that there was no more business. Linda made a Motion to adjourn and Bob seconded it. The meeting was adjourned at 4:50 pm

4th of May 2002

Meeting of the Financial Review Committee

Vista Room, Club Cruceros

The Financial Review Committee obtained the books and financial records of the club, interviewed the treasurer, and reviewed the accounting practices and documents.

The cash on hand was counted and reconciled with the account reports.

The membership revenues were reconciled to the reported number of members by the board.

The general ledger was reviewed and investigated transactions and examined supporting documentations.

Findings:

The treasurer was found to be extremely competent and diligent in record keeping and documentation.

Recommendation:

The membership committee should provide the treasurer with a reconciliation with the membership to the Revenue.

Respectfully

Financial Review Committee

Richard Boren

Michael Dever

Club Cruceros Keys

	Bodega	Club Front Door	membership Box	merchandise box	ticket sales box
Commodore	x	x	x		x
Treasurer	x	x	x	x	x
Coffee Mgr		x		x	
Membership Chair			x		